

↳ **CREDIBILITY**

↳ **INDEPENDENCE**

↳ **ACCESSIBILITY**



OFFICE
DE CONSULTATION PUBLIQUE
DE MONTRÉAL

The Office de consultation publique de Montréal is an independent organization whose mission is to carry out public consultation mandates entrusted to it by the Ville de Montréal city council or executive committee. The mandates primarily involve urban and land-use planning projects under municipal jurisdiction, but may include any project submitted by the executive committee or city council. The Office also has the mandate to propose rules to structure public consultation in Montréal to ensure implementation of credible, transparent and effective consultation mechanisms.

OFFICE COMMISSIONERS ARE INDEPENDENT AND OPEN TO ALL POINTS OF VIEW

The OCPM holds the public consultations entrusted to it with transparency and openness. The consultations are open to all. The commissioners are neither elected officials nor city employees, and are appointed by city council by a majority of two-thirds of the votes cast. They are neutral and mandated to ensure that relevant information has been provided and understood, that all participants' questions have been asked, and that all opinions have been heard. They provide equitable treatment to all.

THE OFFICE CONDUCTS A CONSISTENT AND TRANSPARENT CONSULTATION PROCESS

The Office holds public meetings in premises situated near the projects in question, ensuring that they are easily accessible to citizens. The consultation announcement covers the entire area affected by the project. The Office also notifies any groups and organizations concerned. The public has access to all documents used by the commissioners. All meetings are recorded, and the transcripts are made public.

ENSURING THAT PROJECTS ARE UNDERSTOOD, EVALUATING ISSUES, PRESENTING BENEFITS AND NUISANCES: FOR BETTER PROJECTS, SERVING THE COMMON GOOD

OFFICE CONSULTATIONS MAY PERTAIN TO THE FOLLOWING:

- > shared or institutional equipment (hospital, university, regional park, etc.)
- > major infrastructures (airport, shunting yard, water treatment facility, etc.)
- > a residential, commercial or industrial establishment situated in the business district or, if situated outside of the business district, such an establishment whose floor area is greater than 25,000 m²
- > a heritage site or site located in a historic and natural borough, a recognized historic monument or classified cultural property
- > draft municipal policies, visions or development plans for areas to be revitalized or redeveloped

For a complete list of projects that may be submitted to the Office, please see section 89 of the *Charter of Ville de Montréal*.

WHAT IS THE TYPICAL PUBLIC CONSULTATION PROCESS?

It begins with the Office receiving a mandate from the city council or executive committee.

A public notice announcing the consultation is then published in a daily newspaper at least 15 days prior to the first public session. During that interval, a comprehensive dissemination and advertising strategy is implemented.

The first part of the consultation consists of one or more information sessions about the project. In these sessions, the developer and city officials present both the project and the required regulatory framework. These presentations are followed by a question period.

Three weeks later, citizens and organizations that have previously registered come to present their briefs or express their opinions before the commission. These sessions

are open to the public. Brief may also be filed without presentation at the meetings.

Following the consultation sessions, the commission deliberates and, in light of all the documents submitted for its consideration, all the questions asked, and all the opinions received, it drafts the public consultation report outlining the issues and positions expressed. Its analysis and recommendations to municipal elected officials are also included in the report.

When the consultation report is ready, it is sent to the Mayor of Montréal. Two weeks later, it is made public on the OCPM Website and submitted to the city council and executive committee.

Participating in a public consultation is easy and available to all!

THE OFFICE WEBSITE OCPM.QC.CA

When the Office holds a public consultation, it makes public all the documentation to which the commission had access, without exception. All documents are available for consultation, including references, transcripts of the hearings, briefs and much more, and remain accessible once the consultation is over. The Office Website is a primary resource for Montréal urban planning documents.

CONTACT US

The offices of the Office de consultation publique de Montréal are located at:

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Would you like to receive real time information about our activities? Simply subscribe to our newsletter and follow our Facebook page.